

**MEET THE REGIONAL
MANAGEMENT
TEAM**

GENERAL NEWS

Gerhard Marais
General Manager:
Northern Region



Personal details and additional qualifications

Please inform your regional office about your change of details, irrespective if they are bank/ telephone/address or additional qualifications. Copies of new qualifications must be faxed to your regional office to ensure correct payment. Please record your personnel number on the fax.

Elsa Ackerman
Nursing Manager
Northern Region



Indemnity

Should you have indemnity with Alexander Forbes, please contact your local office during March 2007 with regard to renewal.

Training

We wish to thank our panel members for the positive turnouts at our workshops. It is evident that all our members are committed to quality care. The training programme for 2007 will be posted on the notice boards at our clients shortly.

Sarie de Winnaar
Nursing Manager
Central Region



SANC

It is important that we receive your licence for 2007 no later than 31 December 2006. Please fax a copy of your 2007 licence to your regional office and ensure that your personnel number is recorded on the fax.

Self-cancellations

Please contact your local office with regard to self-cancellations and not the hospitals/ clients. You cannot cancel via SMS, but have to contact your local office.

Time and attendance registers

Registers must be completed accurately, as failure to comply will ensure delayed payments.

Charity van Heerden
Nursing Manager
Lowveld



Medi-Nurse cell phone

During office hours please contact us on the land line. The Medi-Nurse cell phone is only available after hours and during public holidays.

Restructuring of conditions of service

MHR currently remunerates our employees by paying an additional amount, included in the tariff, to compensate for leave. A letter will be posted to all current employees informing them of an option to accumulate leave. Please contact your local office should the need arise.

Vicky Collier
Nursing Manager
Western Cape



Injury on duty

An injury on duty should be reported immediately to the head of the department and your regional Medical Human Resources office. Please complete a Near Miss/Adverse Event document as well as a W.CL. 2 document. Clients are requested to send completed W.CL.2, W.CL.4, Near miss/Adverse Event documents and sick notifications to your regional MHR office. Remember, an injury on duty should be registered with the Department of Labour within seven days.

**Dates for
December 2006
payments**

FRIDAY, 08/12
FRIDAY, 15/12
FRIDAY, 22/12
SATURDAY, 30/12
SATURDAY,
06/01/2007

We would like to take this opportunity to wish our staff a happy festive season. Enjoy the holidays and travel safely.